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**Direct Access Referral Form (Financial Remedies)**

Please complete this form, so far as you are able to do so. Some questions may not be relevant, in which case please mark them N/A. Once complete, please submit the form to [clerks@1kbw.co.uk](mailto:clerks@1kbw.co.uk) If you have any queries, please contact the clerks on 020 7936 1500.

**Section 1 - Personal Details**

|  |  |
| --- | --- |
| Full Name: |  |
| Date of Birth: |  |
| Nationality: |  |
| Home Address: |  |
| Preferred Contact Number(s): |  |
| Email Address: |  |
| Are you eligible for public funding? |  |

**Section 2 – Details of the case**

|  |  |
| --- | --- |
| What applications have been issued, in which court, and by whom? |  |
| What applications are you intending to issue (if any)? |  |
| Dates of past hearings: |  |
| **Dates for future hearings:** |  |
|  |  |
| Date of marriage (if married) |  |
| Name and ages of the children of the marriage |  |
| Name of the other party |  |
| What is their relationship to you? |  |
| Who has the other party instructed as solicitor and barrister? |  |

**Section 3 – Summary of the finances**

|  |  |
| --- | --- |
| Approximate value of the total assets |  |
| Approximate value of the total pensions |  |
| What is your occupation and your income |  |
| What is the other party’s occupation and income |  |

**Section 4 – Services required**

|  |  |
| --- | --- |
| Are you seeking advice from a barrister? If so, in writing, or in person? |  |
| Please summarise what you are seeking advice in relation to? |  |
| Are you seeking representation from a barrister at court? If so, on what date? |  |

**Section 5 – Previous Representation**

|  |  |
| --- | --- |
| Have you previously been represented, or sought advice, in this case? If so, from whom? |  |
| What did this representation or advice involve (e.g. attendance at hearings) |  |

**Section 6 – Attachments**

Please attach copies of:

* all orders that have been made in the case
* all notice of hearing in relation to future hearings
* any letters which are of an urgent nature

**Section 7 –Visiting 1KBW:**

|  |  |
| --- | --- |
| Preferred method of contact | Email/ phone |
| Would you prefer to meet the barrister in person or remotely? |  |
| At what time, or on what dates, would you be available? |  |
| Do you need help to access the premises? |  |
| Do you object to a pupil barrister sitting in on any conference of hearing for training purposes? |  |

**I confirm that the contents of this form are true to the best of my knowledge and belief**

**Signed (electronically)**

**Dated**